**Western District Library Board Minutes**

**July 26, 2021**

**Call to Order**The meeting was called to order at 6:20 pm by President Jan Gustafson. Those present were Kathi Parrish, Rod Ward, Sue Routt, Julie Abbott, Jeanine McGaughy, and Beth Hoffman. Also in attendance was Director Michelle Bailey.

**Public Comments**

No public comments.

**June Meeting Minutes**

Meeting minutes from June 28 were reviewed. Rod moved to approve as presented, Julie seconded. Voted, approved. Minutes from special meeting held on July 12 were reviewed. Jeanine moved to approve as presented, Sue seconded. Voted, approved.

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**Communications**Michelle sent thank you to Girl Scout troop who had met at WDL and donated $100 to the library.

**Treasurer’s Report**

Rod shared most recent treasurer’s report. FY21 ended $12,000 under budget. Sue moved to approve report as presented, Kathi seconded. Voice vote, approved 7-0.

**Director’s Circulation Report and Programming**

* Seventeen new patrons were signed up during the month.
* There were over 365 visitors/participants for programming for the month.
* Plan is to offer a winter reading program for kids, to encourage continued reading.
* Adult program, skit by Bishop Hill, drew 35 people.

**Committee Reports**

No committee reports.

**Old Business**

* Michelle reported that the Public Hearing notice and B&A Ordinance were sent to the Dispatch Argus for publication.
* Per Michelle, OMA training updates are still not available (reference <http://foia.ilattorneygeneral.net/>). Sue mentioned the site isn’t working at all.
* Update from Legat Architects: they will open for bids on roof work Jul 29, receive bids on Aug 17. Board can then vote on bids at August meeting, with roof repairs to start in September (provided roofing materials are available).

**New Business**

* Since no members of public appeared to comment or ask questions about B&A Ordinance, no action needed at this time.
* Board reviewed Building and Maintenance Resolution #2021-03, which outlines .02% tax to be spent for building improvements (as component of the total .499% levy, not in addition). Kathi moved to approve as presented, Sue seconded. Voted, approved.

**Closed Session**

No closed session was held.

**Other Business/Future Agenda Considerations**

Sue raised question about weeding, as the library exterior looks bad. Michelle got no response from Ty when she contacted him. When she finally got a response from him, he said he’d be here within 2 weeks, which expires this Thursday. Jeanine said she didn’t do flowerpots beside front entrance this year, as someone on staff had indicated they were interested in doing it. Since that individual is no longer at the library, something else needs to be done. Board members walked outside to look over the front greenery, agreed that weeds are out of control and bushes along south boundary badly need to be cut back. Michelle will get more clarity from Ty as to what’s included in our contract with him. She will also check with neighboring businesses to see who they’re using to tend landscaping, since both the bank and SVEA look much better than WDL

Personnel committee meeting will be scheduled.

Rod moved to adjourn, Beth seconded. Voted, approved. Meeting adjourned.

Respectfully submitted, c

Kathi Parrish, Secretary