

WESTERN DISTRICT LIBRARY
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TO: BOARD OF TRUSTEES and Meeting is Open to the Public
RE: Agenda of Board Meeting scheduled for 6:30 PM, Monday, August 26th, 2019

BOARD MEETING AGENDA

- I. Call to order
- II. Public Hearing on Budget and Appropriations Ordinance 2019 #1
- III. Public Comments (when offered)
- IV. Approval of minutes of July 22nd, 2019
- V. Communications
- VI. Reports
 - a. Treasurer's Reports
 - b. Circulation Reports
 - c. Director's Report
- VII. Committee Reports
 - a. Budget/Finance Committee 8/2/19
 - b. Long-Range Planning Committee 8/12/19
 - c. Personnel Committee 8/13/19
- VIII. Old Business:
 - A. Approve staff raises as recommended by the Personnel Committee, to take effect September 1st, 2019
 - B. Approve Budget and Appropriations Ordinance, 2019 #1 (Roll Call)
- IX. New Business:
 - A. Review and approve financial annual report (Roll Call)
 - B. Discuss first draft review with auditor, Kim Hoffman
 - C. Consider merging 4 Bank Orion accounts holding tax funds
 - D. Consider new payroll process and accountability step for Treasurer and director
 - E. Discuss future plans for potential building assessment and renovation
 - F. Audit of Secretary's minutes is intended to be conducted today, Aug 26th
 - G. IPLAR will be completed by Sept 1st
 - H. Per Capita Grant will be received, but pending in IL Comptroller's office
 - I. On track to have Sept 6th payroll done by Hammar & Associates
- X. Closed Session (if needed)
- XI. Other discussion/future Agenda considerations.

Adjourn

Next Meeting: September 23rd, 2019